



A Washington State Chapter of the National Audubon Society
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Black Hills Audubon Society is a volunteer, non-profit organization of more than 1,300 members in Thurston, Mason, and Lewis Counties whose goals are to promote environmental education and protect our ecosystems for future generations.

Draft Expectations of Members of the Black Hills Audubon Chapter Board of Directors (8-12-2017)

Mission: *Black Hills Audubon Society is a chapter of the National Audubon Society and represents Lewis, Mason, and Thurston counties in the state of Washington. It is an all-volunteer-based, non-profit organization who's ~1,300 members share interests in birds and other wildlife, their habitats, and natural history. Our goals are to promote environmental education and recreation and to maintain and protect our ecosystems for future generations.*

Purpose

The board of directors is responsible for the mission, direction, resources, and policies of the Black Hills Audubon Chapter. We work with the State Audubon office and National Audubon.

Major responsibilities:

- Provide organizational leadership and governance, overseeing policies for the Black Hills Audubon Chapter;
- Adopt and manage the annual budget and steward overall financial health;
- Plan for the future and strategically review program plans and performance;
- Promote and advocate the chapter in the community;
- Fundraise and make an annual contribution significant to you;
- Support and assess the performance of the board officers and committee chairs;
- Be an active participant at the Black Hills Audubon Chapter Board and Committee meetings. Be willing to speak your mind during discussions, but, just as important, be willing to carry the board or committee's voice out the door after meetings, regardless of your personal position.
- Be alert to community concerns that can be addressed by the Black Hills Audubon Chapter's mission, objectives, and programs; and
- Avoid conflicts of interest and maintain the confidentiality of all board and committee work.

Length of Term: Directors are elected to a one year term, starting June 1st.

Board Meetings and Time Commitment:

- The board of directors meets monthly. These meetings are on the first Thursday of the month from 5:30pm - 7:30pm.
 - Prepare for board meetings by being familiar with all board packet materials;
 - Inform the chapter president in advance if unable to attend a regularly scheduled board or committee meeting; and
 - If you cannot attend in person, please participate through telecommunications media.
- Attend Black Hills Audubon Chapter events such as board meetings, the annual dinner fundraiser, the annual picnic, program meetings, and other events at which the chapter is a participant or an honoree.

Committees - Serve on at least one Black Hills Audubon Chapter Committee annually. Standing committees of our chapter are Communications, Conservation, Education, Field Trip, Hospitality, Membership, Program, and Ways & Means. Ad-hoc committees are created as needed. Committees meet as needed, pending their respective work plan, and all report back to the full board.